



Brussels, 21st October 2010

INVITATION TO TENDER No. SJU/LC/0049-CFT

Selection of Large Account Reseller (LAR) services for the acquisition of Microsoft software products and licences

(Open procedure)

Dear Sir/Madam,

1. The SESAR Joint Undertaking (SJU) is planning to establish a framework supply contract with a Large Account Reseller (LAR) who will act as single source purchase channel for the acquisition of Microsoft software products and licences.
2. Tenderers interested in this call must send their tenders **either by registered mail, private courier or in-hand delivery.**

The tenders including all the supporting documents must be received at the SJU premises by registered mail, by private courier or delivered in-hand, not later than **Thursday, 13th December 2010, at 12:00 noon (Brussels time)** to the following address:

**SESAR Joint Undertaking
Avenue de Cortenbergh, 100
B-1000 Brussels
BELGIUM**

The tenderers are strongly advised to use the postal services offering the mail tracking option of the sent item. **Any tender received after this deadline will not be examined.**

3. The specifications, which detail the content of the documents that must be produced in order to tender (including supporting evidence of economic, financial, technical and professional capacity) as well as the draft framework supply contract, are attached hereto.
4. Throughout the procurement procedure, contacts between the SJU and tenderers can only take place under the conditions described in section 2.8 of the tender specifications attached to the present invitation to tender.

5. This invitation to tender is in no way binding on the SJU. A commitment will come about only when a framework supply contract and a specific order form with the successful tenderer have been signed.

Until a contract is signed, the SJU may decide not to award a contract or to cancel the tendering procedure, without the tenderers being entitled to claim any compensation. Where appropriate, the decision will be substantiated and brought to the attention of the tenderers.

6. Tenderers will be informed of whether their tenders have been accepted or rejected.

Yours faithfully,



Patrick KY
Executive Director