

Minutes of meeting

Scientific Committee meeting SC(M)01-2022

Thursday, 10 November 2022 (13h00 to 17h00)

WebEx meeting

Item 1. Welcome

Mr Crecco welcomed all participants to the first meeting of the SESAR 3 JU Scientific Committee (SC). He confirmed that all Members had signed the Declaration of confidentiality before the meeting.

Mr Boschen, the SESAR 3 JU Executive Director (ED) since 1 July, also welcomed the SC Members and recalled that he had been involved in the final stage of the selection of the SC, together with the European Commission (EC) and the States' Representatives Group (SRG) Chairperson. He presented the recommendation for appointment to the Governing Board (GB) and was pleased that they followed his proposal and decided to appoint the 9 proposed candidates, covering all the ATM domains, and a further 13 in a reserve list. He concluded by saying that is looking forward to have a constructive exchange with the SC as a group and underlined the importance of the scientific advice as the JU is ultimately conducting research activities.

Item 1. Conclusions:

Not applicable.

Item 2. SESAR 3 JU and the Scientific Committee

Mr Hotham recalled the creation of the SESAR 3 JU and its governance structure, mentioning that the Chairperson of the Scientific Committee will have the right to attend meetings of the Governing Board (GB) as an observer, whenever issues falling within the SC tasks are discussed.

He also presented the SESAR mission and vision, along with the connection to policy and regulation, mentioning the innovation pipeline mechanism underlying the SESAR work and the newly established fast-track innovation and uptake mechanism, for a more agile approach to the delivery of pre-industrialised solutions.

Moving to the SESAR 3 Work Programme, he described the importance of both the MAWP (Multi-Annual Work Programme) and the BAWP (Biannual Work Programme), the two SESAR 3 JU Programming Documents that are adopted by the Governing Board, and underlined the important role of the SC in providing advice on the scientific soundness of the programme.

He highlighted that the SC is now an advisory body to the GB (i.e. the JU is requested to provide a secretariat role to the SC but will not directly task the SC). Another new group is the States Representatives' Group (SRG) that provides opinion on key material tabled to the GB for their decision.

Mr Crecco presented the SC appointment process together with the main tasks, as defined in the Single Basic Act (SBA).

Mr Erki Must (DG MOVE) added that the EC is the holder of the chairmanship of the GB and, on behalf of the

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Chairperson Mr. Hololei, he would like to pass his greetings on to the SC Members. He also expressed the EC willingness to take into account the advice of the SC on the programme and into the process of the European ATM modernisation.

Item 2. Conclusions:

The SC took note of the information provided by the JU.

Item 3. Presentation of the SC Members

Each members introduced him/herself.

Item 3. Conclusions:

Not applicable.

Item 4. Election of the the SC Chairperson and vice-Chairperson

Ms Bolic put forward her candidacy as SC Chairperson and Mr Besada for the role of SC vice-Chairperson. All SC members expressed agreement and support to the two candidates.

Item 4. Conclusions:

Ms Bolic was elected as Chairperson and Mr Besada as vice-Chairperson.

Item 5. Presentation and adoption of the SC Rules of Procedures

The Rules of Procedure (RoP) had been sent to the SC members in advance of the meeting.

They describe the scope, composition and task of the Chairperson and vice-Chairperson; define procedures for convening of meetings, voting, written procedures; they contain provisions for costs reimbursement, confidentiality and conflict of interest.

Although they are based on a standard template prepared by DG RTD, SC members were informed that they can still propose some limited changes. However, this could result in delays in the adoption process, in case proposed changes would require further internal checks or checks with the Commission.

It was proposed and agreed between the JU and the SC members that, when the RoP text refers to “days” only, this means that “working days” are considered.

Ms Bolic asked about the role of the ED in passing the information and liaising with the Governing Board and the JU suggested to go through the respective Secretariats.

On the reporting to be sent to the GB, a light version of the minutes, excluding exchanges to be kept for the SC only, could be used.

Regarding the conflict of interest, the JU stressed that SC Members are appointed in their personal capacity, and not as representative of their respective organisation. Therefore, when reviewing internal documents, such as, for example, Call technical specifications, they will be requested to refrain from sharing confidential information inside their respective organisations. During SC meetings, in case agenda items covered aspects that put a member in a conflict situation, the member will have to declare it and abstain from participating to the discussion or decision.

Regarding the reimbursement of the costs of travelling, as reimbursement fares seem not adequate to the costs of accommodations and travelling, the JU informed that is internally checking what options are available to be able to better reimburse the true costs.

Item 5. Conclusions:

The SC adopted decision SC(D)01-2022 on the Scientific Committee Rules of Procedure. The decision will be signed by the Chairperson and published in the SESAR 3 JU website.

Item 6. Overview of the upcoming SC activities

Among the activities to be carried out by the SC, there is a report about activities conducted in the year to be included in the SESAR 3 JU Consolidated Annual Activity Report (CAAR). This year this is going to be very light as the Committee has just started.

Mr Crecco also informed about activities carried out by the previous SC, including: the evaluation of the Young Scientist Award (YSA) applications, the contribution to the SESAR Digital Academy, the SESAR Innovation Days (SIDs) debriefing, the SESAR Knowledge Transfer Network (KTN).

Usually, the last meeting of the year is in the same location of the SIDs, and it is used to discuss the quality and content of the event and the papers and posters, and to identify potential areas for improvements of the future edition of the SIDs. This is now for the SC to decide whether to continue with this activity or not, considering that the JU has always appreciated the SC advice on this matter.

Mr Hotham informed that, according to the SBA, the Clean Aviation JU Scientific Advisory Body is required to cooperate with the SESAR 3 JU SC, therefore the Chairperson will be indicated as contact person. Regarding the Europe' Rail JU, no obligation is indicated in the SBA, but as synergies among different transport modes are very much encouraged in the SBA and by the EC, it might be a good idea to find ways to cooperate.

Answering to a question of Mr Besada, Mr Crecco specified that activities presented were considered areas of work where the JU found strong benefit from the previous SC advice and support, but under the new arrangements, the JU is not in a position to task the SC members.

Ms Bolic expressed support for the evaluation of the YSA applications. For the KTN, she proposed to wait for the new project to be hopefully awarded and launched. She also supported the idea of providing feedback on the SIDs debriefing. In her role of Chairperson, Ms Bolic asked about the involvement of observers to the SC meetings, the JU clarified that under the new arrangements she can invite a limited number of observers, but their intervention should be limited to the specific agenda item and observers should not be involved in the deliberations.

Ms Keaveney, from SESAR 3 JU communications team joined the meeting, introduced the communications team and presented the main activities: publications, news, social media and the main upcoming events.

The JU asked if the SC would like to hold the second meeting in presence, after the SIDs in Budapest on Friday morning, and to have an agenda item on the process for the definition of the technical specifications for the ER2 call. This was supported in principle with the details to be agreed between the Chairperson and the JU Secretariat.

The JU also proposed for the SC to plan their meetings for 2023 (helpful to have one in second half of February and one aligned with the SIDs again). SC Members expressed the agreement to have a meeting in person at the SIDs.

Mr Crecco informed that in 2023 the SIDs will take place in the week of 27 November in Seville (during the EU Spanish presidency). The meeting planning for 2023 was agreed to be refined after the meeting between the Chairperson and the JU secretariat.

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Item 6. Conclusions:

The SC took note of the information provided by the JU and about the discussion. The second meeting of the SC will be organised after the SIDs in Budapest. The meetings for 2023 will be defined with the support of the JU secretariat.

Item 7. AOB and close of the meeting

Mr Crecco asked to be informed in case the SC members want to change their email address used in the SC distribution list.

Ms Bolic closed the meeting thanking all for their participation.

Signature of the Chairperson



Annex I – List of participants

Arnaldo Rosa (RAR)

Bagassi Sara (SBA)

Besada Juan (JBE)

Bolic Tatjana (TBO)

Delahaye Daniel (DDE)

Hecker Peter (PHE)

Malakis Efstathios (SMA)

Netjasov Fedia (FNE)

Somogyi Rita (RSO)

Erki Must – European Commission/DG MOVE (EMU)

Andreas Boschen – SESAR 3 JU Executive Director (ABO)

Peter Hotham – SESAR 3 JU Deputy Executive Director (PHO)

Luca Crecco – SESAR 3 JU Programme Officer (LCR)

Ilaria Vazzoler – SESAR 3 JU Corporate Governance Officer (IVA)

Annex II - List of actions

Actions	Responsibility	Description	Due Date	Status
SC01/01	TBO	To sign the decision for the RoP adoption.	18/11/2022	Closed
SC01/02	SJU	To check internally the options to be able to reimburse the costs, and to inform the SC Members.	Asap	Open
SC01/03	SC Members	To inform the JU Secretariat in case any SC Member wants to change their email address used in the SC distribution list.	18/11/2022	Closed